

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, NOVEMBER 5, 2012

I. CALL TO ORDER (Big Spring High School) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. APPROVAL OF THE OCTOBER 15, 2012 REGULAR BOARD MEETING MINUTES AND THE OCTOBER 15, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES

**IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Wade Reichelderfer
Shania Radabaugh**

V. TREASURER'S REPORT

VI. PAYMENT OF BILLS

General Fund	\$1,400,148.48
Cafeteria Fund	\$ 186,582.28
Student Activities Fund	\$ 24,660.88
Capital Projects	\$ 27,798.00
Total	\$1,639,189.64

VII. READING OF CORRESPONDENCE

VIII. RECOGNITION OF VISITORS

IX. PUBLIC COMMENT PERIOD

X. STRUCTURED PUBLIC COMMENT PERIOD

XI. OLD BUSINESS

XII. NEW BUSINESS

A. PERSONNEL CONCERNS

A) PERSONNEL CONCERNS (...continued)

(ACTION ITEM)

- 1) **Mrs. Nicole Donato** has submitted her letter of resignation as Induction Coordinator, effective immediately.

A copy of Mrs. Donato's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Donato's resignation as Induction Coordinator, effective immediately.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 2) **Mrs. Jody Georgeff** has submitted her letter of resignation as learning support aide at Oak Flat Elementary School, effective November 9, 2012

A copy of Mrs. Georgeff's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Georgeff's resignation as learning support aide at Oak Flat Elementary School, effective November 9, 2012.

3) **Cafeteria Worker Recommendation**

(ACTION ITEM)

Ms. Michelle Mattern, Chartwell's Food Service Director would like to recommend the individual listed as a cafeteria worker.

Mrs. Deborah Kepner

The administration recommends that the Board of School Directors approve the appointment of Mrs. Deborah Kepner as a cafeteria worker.

4) **Coaching Appointment**

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed below as High School Assistant Track Coach for the 2012-2013 school year.

Sean Cohick

The administration recommends that the Board of School Directors approve the appointment of Mr. Sean Cohick as High School Assistant Track Coach for the 2012-2013 school year.

5) **Custodial Substitute Recommendation**

(ACTION ITEM)

Mr. Rick Gilliam, Director of Building and Grounds and Transportation would like to recommend the individual listed as a custodial substitute the 2012-2013 school year.

Mrs. Jan Roberts

The administration recommends that the Board of School Directors approve the appointment of Mrs. Jan Roberts as a custodial substitute for the 2012-2013 school year.

A) PERSONNEL CONCERNS (...continued)**6) Approval of Child-Rearing Leave for Lindsay Graham****(ACTION ITEM)**

Mrs. Lindsay Graham, kindergarten teacher at Mt. Rock Elementary School, has requested leave of absence under the Family & Medical Leave Act from approximately January 29, 2013 through the remainder of the 2012-2013 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Graham's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Lindsay Graham's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately January 29, 2013 through the remainder of the 2012-2013 school year according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)**7) Amanda Craig**

District Speech/Language Clinician

Harrisburg, PA 17109

Education:

Westchester University (Bachelor's Communication Disorder)

Bloomsburg University (Currently in Master's Program)

Experience:

The Vista School – Speech Therapist

New Story – Speech Therapist

The administration recommends that the Board of School Directors appoint Ms. Craig to serve as a District Speech/Language Clinician for the remainder of the 2012-2013 school year. Ms. Craig's compensation for this position should be established at Bachelor's Degree Step 1, \$42,588.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)****8) Heidi Badda**

Newville, PA 17241

Long-Term Substitute Third Grade Teacher
at Mt. Rock Elementary School**Education:**

Kutztown University (Bachelor's English)

Shippensburg University (Bachelor's Elementary Education)

Experience:

Shippensburg Head Start – Classroom Teacher

Saint Olaf Catholic School, Vermont – Third Grade Teacher

West Memorial Elementary School, Texas – Fifth Grade Teacher

The administration recommends that the Board of School Directors appoint Ms. Badda to serve as a Long-Term Substitute Third Grade Teacher at Mt. Rock Elementary School from approximately November 19, 2012 through the remainder of the 2012-2013 school year, replacing Katie Sands who will be on child-rearing leave of absence. Ms. Badda's compensation for this position should be established at Bachelor's Degree Step 2 , \$43,009.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

9) Aide Recommendation**(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as a Functional Behavior Assessment Aide (FBA) at the high school, replacing Theresa Boegel who has transferred to a one-on-one student aide at the High School.

Mr. Brian Wiley

The administration recommends that the Board of School Directors approve the appointment of Mr. Brian Wiley as a FBA Aide for the remainder of the 2012-2013 school year.

10) Learning Support Aide Position Recommendation**(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as a learning support aide at Oak Flat Elementary School, replacing Ingrid Siwy who has transferred to a one-on-one aide in the Multiple Disability Support Classroom at Oak Flat.

Ms. Donna Hranica

The administration recommends that the Board of School Directors approve the appointment of Ms. Donna Hranica as a learning support aide for the remainder of the 2012-2013 school year.

A) PERSONNEL CONCERNS (...continued)**11) Aide Position Recommendation****(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as an aide at Oak Flat Elementary School at the principal's discretion, replacing Lori Hosfelt who has transferred to Newville Elementary as a principal's discretion aide.

Ms. Amy Trione

The administration recommends that the Board of School Directors approve the appointment of Ms. Amy Trione as an aide as listed for the remainder of the 2012-2013 school year.

12) Middle School Aide Recommendation**(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as a seven hour per day aide at the Middle School, replacing Jill Barrick who has transferred to the High School as an aide in the resource room.

Ms. Chris Barrick

The administration recommends that the Board of School Directors approve the appointment of Ms. Chris Barrick as a seven hour per day aide as listed for the remainder of the 2012-2013 school year.

13) Learning Support Aide Recommendation**(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as a learning support aide at the High School replacing Chris Barrick.

Lisa Newswanger

The administration recommends that the Board of School Directors approve the appointment of Ms. Lisa Newswanger as a learning support aide as listed for the remainder of the 2012-2013 school year.

A) PERSONNEL CONCERNS (...continued)**14) One-On-One Student Aide Recommendation****(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend that Ms. Boegel transfers from a Functional Behavior Assessment Aide (FBA) at the High School to a one-on-one student aide at the High School.

Theresa Boegel

The administration recommends that the Board of School Directors approve the appointment of Ms. Theresa Boegel as a one-on-one student aide as listed for the remainder of the 2012-2013 school year.

15) Elementary Learning Support Aide Recommendation**(ACTION ITEM)**

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as an Elementary Learning Support Aide at Oak Flat, replacing Jody Georgeff who has resigned.

Tressa Palmeeter

The administration recommends that the Board of School Directors approve the appointment of Ms. Tressa Palmeeter as an Elementary Learning Support Aide as listed for the remainder of the 2012-2013 school year.

XII. NEW BUSINESS (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Krista Boynton \$2,400.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District

XII. NEW BUSINESS (. . .continued)**C) Additional 2012-2013 School Police Officers****(ACTION ITEM)**

Jay Hockenbroch, Athletic Director has submitted a list of additional names to be recommended as school police officers for the 2012-2013 school term.

A copy of the list has been included with the agenda for Board review.

The administration recommends that the Board of School Directors approve the additional 2012-2013 school police roster as presented. In turn, the administration will take the necessary steps to ensure that Big Spring's 2012-2013 additional school police officers' are approved by Cumberland County Court.

D) Facilities Utilization Request**(ACTION ITEM)**

Big Spring Midget Football is requesting permission to use the Middle School Gymnasium and Commons for a End of Season Kick-Off Banquet on Sunday, November 11, 2012 and Sunday, November 18, 2012 from 5:00 p.m. – 9:00 p.m. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the request to use the Middle School Gymnasium and Commons as presented.

E) Facilities Utilization Request**(ACTION ITEM)**

Big Spring Junior Wrestling is requesting permission to use the High School Gymnasium, Commons and Concession Stand for a Junior Olympic Dog Dual Tournament on Sunday, February 3, 2013 from 6:00 a.m. – 5:00 p.m. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the request to use the High School Gymnasium, Commons and Concession Stand as presented.

F) Water Softener Replacement**(ACTION ITEM)**

The water softener at the HS has failed and must be replaced due to the adverse effects on many systems if we use untreated water. Mr. Gilliam obtained 3 quotes and recommends the solution provided by Black's (included w/ packet). Specifically the current system has three tanks which means an uninterrupted flow of soft water 24 hour a day. McClure's quote is for one tank system which has a limit of 12,000 gallons daily.

The administration recommends the Board of School Directors approve the purchase of a new water softener system at a cost of \$18,499 provided by Black's Water Conditioning with funds from the Capital Project fund.

XII. NEW BUSINESS (. . . continued)**G) PLANCON K Approval****(ACTION ITEM)**

RBC and Bond Counsel recently completed the 2012 bond sale to fund the ESCO payoff and refinanced the 2003 GO Bonds. By doing the refunding/restructuring, the District was able to get the net annual debt down to an average of \$3,165,000 without extending the final maturity of the District's debt. To complete the process PLANCON K must be filed with PDE as included in the agenda.

The administration recommends the Board of School Directors approve PLANCON K for the 2012 GO Bonds as included with the agenda.

H) Board Policy on Use of Bond Funds (627)**(INFORMATION ITEM)**

Our Bond Counsel/Solicitor has recommended the Board adopt the included policy to maintain our solid credit rating. As a governmental agency, we need to use the tax exempt funds we borrow for a public purpose, not for a private activity (typically a for-profit use or user). For example, the City of York just bought the old Sovereign Bank building. Most of it was converted into city offices but leased a portion to the bank to continue as a local branch. Therefore, the portion of the building that they bought with tax exempt funds would not be used by a for-profit entity. The Bank portion of the sale price could not be financed with tax exempt funds because it was for a for-private activity. A school district could get in trouble if it renovated or built a building that it was going to lease to a third party that was going to run a for profit activity.

The policy is included with the agenda. The Board Policy on Use of Bond Funds will be an action item on the November 19, 2012 School Board Agenda.

I) Updated Policies**(INFORMATION ITEM)**

The administration has submitted the updated policies listed below for Board review.

- 219 Student Complaint Process**
- 221 Dress and Grooming**
- 223 Use of Motor Vehicles**
- 224 Care of School Property**
- 225 Relations with Law Enforcement Agencies**
- 228 Student Government**
- 229 Student Fundraising**
- 229.1 Alumni Fundraising**
- 230 Public Performances by Students**
- 231 Social Events and Class Trips**
- 232 Student Involvement in Decision Making**
- 234 Pregnant/Married Students**
- 235 Students Rights/Surveys**
- 239 Foreign Exchange Students**
- 240 Contests**
- 250 Student Recruitment**
- 220 Student Expression/Distribution and Posting of Materials**
- 227 Controlled Substances/Paraphernalia**

The updated Policies are included with the agenda. The updated policies will be an action item on the November 19, 2012 School Board Agenda.

XII. NEW BUSINESS (. . .continued)

J) Consolidated Federal Program Application (INFORMATION ITEM)

Mr. Richard W. Fry, Superintendent of Schools received correspondence from Susan McCrone, Acting Division Chief of the Pennsylvania Department of Education regarding approval of the 2012-2013 Consolidated Federal Programs Application.

Information is included with the agenda.

XIII. FUTURE BOARD AGENDA ITEM

XIV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XV. SUPERINTENDENT’S REPORT

XVI. BUSINESS FROM THE FLOOR

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XVIII. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, November 19, 2012